

## **Clayton-le-Woods Parish Council**

Clerk to the Council: Mrs Tracy Morris  
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11<sup>th</sup> November 2016

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 21<sup>st</sup> November 2016 at Clayton Green Library at 7.30pm.

Yours sincerely,



**Mrs Tracy Morris**  
Clerk to the Council

### **AGENDA**

- 1. To receive and accept apologies.**
- 2. Declaration of Interest.**
- 3. Public Participation – Chair.**  
Litter and Black Bags collection - Bankside
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 17<sup>th</sup> October 2016 (copy attached).**
- 5. Update on Councillor Vacancy – West Ward**  
Co-option proposal and time scales

## **6. Reports**

- Subsidised Bus Service Committee Update - Councillor M Clifford
- Liaison with the local Police in the future (Invite to Annual Parish Meeting)
- Iron Man UK- Proposal to invite Managing Director to speak to parish council
- NALC letter of concern regarding White Paper - parish precept cap proposals (Proposal to send proforma letter to sitting MP)

## **7. Red and decommissioned Telephone Boxes / Defibrillators**

Proposal to promote Asda Store defibrillator and proposal to invite NHS representative to discuss siting machines around the parish (3)  
Proposal to invite NHS representative to discuss various options

## **8. Committee Reports: -**

### **1. Finance Committee**

- Formulation of the Budget 2017/18 – Proposal to have a working party to finalise budget figures ready for next year and have recommendations from the Chair of each Committee ready for January 2017 meeting
- Pension Arrears Repayment Agreement

### **2. Play and Leisure Committee**

- Update regarding the Gough Lane Play Area Project

### **3. Environment Committee held on 7<sup>th</sup> November 2016**

- Report from Councillor Mrs G Ormston

### **4. CLW Bowling Green Committee held on 9<sup>th</sup> November 2016**

- Proposal to renew 3 picnic benches at a cost of some £1000.00
- Staining of 9 benches and shelter benches to be invoiced in due course (cost to be invoiced)
- Painting of exterior of Bowling Club Pavilion

### **5. CLW Community Centre Annual Meeting held on 14<sup>th</sup> November 2016 – Councillor E Whiteford**

- Update on Appointments
- Update Roof Repairs

### 9. Parish Newsletter Distribution Costs

Proposal to use solus distribution with a reputable firm at a provisional cost of £ per 1000

### 10. Bank Transfer of £75,000 to the Yorkshire Bank

Proposal to approve the transfer of funds to Yorkshire bank to cover the financial compensation limit changes.

### 11. Accounts for Payment.

*Each account has been checked and countersigned by the Clerk and the Chairman prior to the meeting. All payments include VAT where applicable.*

<u>Cheque No./ Payment method</u>	<u>Accounts for November 2016</u>	<u>£</u>
S/O	Lengthsmen (6no.) Salary (November 2016)	691.20
S/O	Employee (1) Salary (November 2016)	1,462.58
D/D	Employee (1) / Employer Pension Contribution October 2016	536.47
D/D	O2 Telefonica. October to November 2016 parish phone charge	36.47
4909	HMRC Tax/NI October 2016	480.30
4910	Councillor Ray Ormston Chairman's Expenses 6 months (Jun – Nov 2016)	250.00
4911	The Beaumont Public House Cost for OAP Christmas Meal (40) Plus welcome drink (£80.00)	559.60
4912	Mr Shipman Parish Council Remembrance Wreath Donation	20.00
4913	Rytetype Business Supplies Stationary	67.84
4914	Sri Water Engineering Ltd CLW Bowling Club Repair work to irrigation system	72.00
4915	Ace Workwear Replacement Boots, jackets and coverall for Lengthsmen	144.85
	<b>Total Expenditure <i>without</i> late Accounts</b>	
	<b>Receipts</b>	
cheque	Employee (1) Pension Contribution/Arears (October 2016)	<b>160.18</b>

<u>Cheque No./ Payment method</u>	<u>Accounts for December 2016</u>	<u>£</u>
S/O	Lengthsmen (6no.) Salary (December 2016)	691.20
S/O	Employee (1) Salary (December 2016)	1,462.58
D/D	Employee (1) / Employer Pension Contribution November 2016	536.47
D/D	O2 Telefonica. November to December 2016 parish phone charge	36.47
4916	HMRC Tax/NI November 2016	480.30
<b>Total Expenditure <i>without</i> late Accounts</b>		
<b>Receipts</b>		
cheque	Employee (1) Pension Contribution/Arears (November 2016)	<b>160.18</b>

## 12. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>

- 16/1039/PDE. Single storey rear extension measuring 3.8m in depth, 5.15m in width, 2.45m high to the eaves and 3.65m high to the ridge. 187 Higher Meadow.
- 16/00956/FULHH. Erection of a single storey side and rear extension. 2 Lancaster Avenue.
- Erection of single storey front extension to accommodate a WC and porch. 208 Spring Meadow.

## 13. Confidential Items

To note if there were any items deemed confidential.

#### **14. Proposed Diary Dates**

To approve the ordinary parish meetings for 2017 (Please see attached calendar)

OAP Christmas Lunch at the Beaumont Public House on Monday 5<sup>th</sup>

December 2016 at 1.00pm

Christmas Tree Switch on Ceremony Wednesday 7<sup>th</sup> December 2016 at 5.30pm

Environment Committee meeting scheduled for Monday 23<sup>rd</sup> January 2017

#### **15. Date for Next Full Parish Council Meeting**

The next full parish council meeting has been proposed to be held on **Monday 16<sup>th</sup> January 2017** at 7.30pm at Clayton Green Library.

#### **Council Members Christmas Meal 12<sup>th</sup> December 2016 at 7.00pm at the Beaumont CLW**

Just a reminder to those members who wish to attend the Christmas meal that the deposit of £5.00 and your meal choice is due at the FPC meeting on 21<sup>st</sup> November 2016.

3 Courses - £11.99    2 courses - £9.99

Add a glass of Prosecco on arrival - £3.00 per person

#### **Chairman's Christmas Drink after FPC meeting on 21<sup>st</sup> November 2016 at the Beaumont CLW**

The chairman wishes to invite all the members of the council to join him for a Christmas drink directly after the FPC meeting. Everyone is welcome!